

Charity Registration No. 1101348

Company Registration No. 04934904 (England and Wales)

**NATIONAL ASSOCIATION OF FLOWER  
ARRANGEMENT SOCIETIES 2003**

**(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**



**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES**  
**2003**  
**(LIMITED BY GUARANTEE)**

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**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES  
2003  
(LIMITED BY GUARANTEE)  
LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>STATUS</b>	The Association is a charitable company limited by guarantee incorporated on 16 October 2003 and registered as a charity on 5 January 2004.
<b>GOVERNING DOCUMENT</b>	The company was established under Memorandum and Articles which established the objects and powers of the charitable company. The Articles were amended by General Meeting on 20 January 2021.
<b>COMPANY NUMBER</b>	4934904
<b>CHARITY NUMBER</b>	1101348
<b>REGISTERED OFFICE/OPERATING OFFICE</b>	1 <sup>st</sup> Floor 42-44 Bishopsgate London EC2N 4AH
<b>TRUSTEES:</b>	Mrs Nicky Wylie, Vice Chairman Mrs Mala Williams Mrs Ann Harding Mrs Ellen Meaking Mrs Philida Irving (retired 14 <sup>th</sup> June 2024) Mrs Linda Wales (retired 3 <sup>rd</sup> May 2024) Mrs Elizabeth Gordon (appointed 15 September 2023) Mrs Joan Magee (appointed 15 September 2023) Mrs Katherine Kear MDPF (retired 4 October 2023) Mr Peter Mathers (retired 4 October 2023)
<b>NATIONAL PRESIDENT:</b>	Lilias Hoskins
<b>CHIEF EXECUTIVE OFFICER:</b>	Mr Steven Lane
<b>FINANCE MANAGER:</b>	Mr Michael Osman
<b>AUDITORS:</b>	TC Group The Courtyard Shoreham Road Upper Beeding West Sussex BN44 3TN
<b>BANKERS:</b>	National Westminster Bank PO Box 282 216 Bishopsgate London EC2M 4QB

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# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES

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TRUSTEES' REPORT

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### REPORT FROM THE CHAIR OF TRUSTEES

As your new National Chairman since October 2023, it is my privilege to present this report for our annual audit.

Firstly, I would like to acknowledge those Board members who make everything happen at NAFAS. My thanks go to former Chairman, Katherine Kear who played an enormous role in turning the fortunes of the Association around, taking over at a difficult time and ending up organising the hugely successful 2023 National Show. Peter Mathers for 6 dedicated years on the Board, and also to Philida Irving and Lynn Wales who, for personal reasons retired from the Board earlier than planned.

While it is tempting to reflect on the accomplishments of the past year, detailed extensively in the reports of our Board meetings, I believe our energy is best spent looking forward. We are an educational charity, and it is crucial to keep this at the forefront of our efforts. Our Mission, Vision & Values Statement encapsulates our purpose: "Sharing the creative use of flowers through education, to bring joy and inspiration to all." This guiding principle is the heart of our organisation, and it directs everything we do. To fulfil this mission, we must continuously seek ways to promote our leisure classes and module courses. These programmes are not just about teaching the technical skills of flower arranging; they are about inspiring creativity, fostering a sense of community, and bringing happiness to people's lives. By expanding and enhancing these educational opportunities, we can reach more individuals and spread the joy of flower arranging even further.

A significant goal for us is to achieve national recognition for our qualifications. Our pursuit of an accreditation remains a top priority. Achieving this will not only validate the quality and rigor of our educational programmes but also elevate the status of flower arranging as a respected and valued art form. This recognition will open new doors for our students, providing them with credentials that are acknowledged and respected nationwide. As we move forward, let's focus on the following key initiatives:

1. **Expanding Educational Outreach:** We need to broaden our reach to ensure more people have access to our leisure classes and module courses. This involves not only increasing the number of classes but also exploring new delivery methods, such as online courses, to make our programmes more accessible.
2. **Strengthening Community Engagement:** Building stronger connections within our 21 Areas is essential. By fostering collaboration and sharing best practices, we can create a more cohesive and supportive network that enhances the impact of our educational efforts.
3. **Pursuing Accreditation:** This involves meeting stringent standards and demonstrating the quality and effectiveness of our educational programmes.
4. **Promoting Mental Health and Well-Being:** We will actively promote the benefits of flower arranging for mental health and well-being. By aligning our efforts with national movements towards mindfulness and mental health awareness, we can position our programmes as valuable tools for personal and communal well-being.

Effective communication with our grassroots members is a top priority for me. I want every member to feel valued, informed, and connected to our organisation. Our members are the heart and soul of this charity, and without them, we would not be the vibrant, thriving community we are today. We are committed to continuously prioritising communication efforts to ensure everyone stays updated on our activities.

To enhance communication, the Board is actively exploring new and improved ways to keep everyone in the loop. We've recently updated our website to make it more user-friendly and informative. Additionally, we now offer a monthly newsletter, which you can easily subscribe to for the latest updates and news. The Board members will continue to reach out by attending Area Council meetings. Please continue to invite us. Together, we can build an even stronger, more connected community, united by our shared passion for flower arranging.

Our organisation is poised for a bright and impactful future, standing on solid ground and ready to advance our shared passion for flower arranging. Now, more than ever, we must unite our 21 Areas, working together to promote the joy and beauty that flower arranging brings to people's lives. Together, with passion and determination, we can elevate our organisation to new heights. Let's embrace the future with enthusiasm, knowing that our work brings joy, creativity, and inspiration to countless individuals. The art of flower arranging has the power to transform lives, and as a united organisation, we will make a lasting, positive impact.

Nicky Wylie  
National Chairman

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES

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TRUSTEES' REPORT

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### **TRUSTEES' REPORT (INCORPORATING DIRECTORS' REPORT)**

The Trustees present their report together with the audited financial statements for the year ended 31 March 2024. The financial statements have been prepared in accordance with the Companies Act 2006, the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP FRS 102), applicable law and the Charity's governing document.

The Charity prefers to be known by the acronym "NAFAS" and is a UK registered trademark no. 2109171.

#### **Structure, Governance and Management.**

The Trustees are also the Directors of the Company for the purpose of company law. The Charity is a charitable company limited by guarantee and without share capital. In the event of the Company being wound up the liability of each member is limited to £10. It was incorporated on 16th October 2003. The purpose of its formation was to acquire the assets and undertaking of National Association of Flower Arrangement Societies, an unincorporated charitable association first formed in 1959. It is governed by Articles of Association and its objectives are to advance public education in the art of flower arranging and related subjects. The membership of the Company is comprised of 21 unincorporated Area Associations providing geographical representation throughout the United Kingdom and represented at meetings through a single elected representative for each Area. A network of more than 800 flower clubs are affiliated to the Area Associations and their members form the affiliated membership of the Charity.

The Voting Members of the Charity are made up of the 21 current Area Representatives and the current Trustees. The National Officers are appointed by the Board and comprise the Chair of Trustees and the Vice-Chairman. There shall be a minimum of 7 Trustees and a maximum of 10 Trustees. A minimum of 5 Trustees to be elected by the Voting Members, additional Trustees can be appointed by the Board. The National President is a non-executive appointment selected by a panel. The day-to-day management of the Charity is the responsibility of the Chief Executive Officer. Salaries of all staff are reviewed annually by the Board of Trustees.

The Trustees, as stated on the legal and administrative information page, are eligible to serve two terms of three years. The Board meets monthly (virtually) and receives quarterly reports from the Charity's Standing Committees, who administer the operation of each facet of the Charity's objectives. One Trustee attends each meeting of the Standing Committees to ensure continuity within the reporting process. The Board of Trustees take direct responsibility for the management of the assets and liabilities. Financial management including control and monitoring of budgets, is overseen by the Finance Team.

The National Advisory Council meets 4 times a year and comprises a single representative from each of the 21 Area Associations. They represent the affiliated members and act as an advisory body and as a forum for the exchange of views and information between the Board of Trustees and the affiliated members.

#### **Trustees Induction and Training**

New Trustees are invited and encouraged to attend training courses and seminars to brief them on their legal obligations. They are also introduced to the Charity Commission's own booklets and information bulletins. Funds are available to facilitate Trustee training in undertaking their role.

#### **Subsidiary Company**

The Charity's wholly owned subsidiary, NAFAS Enterprises Limited (company No. 1829011), undertakes fundraising through the publishing and sale of books, leaflets and booklets relating to flower arranging and the publication of The Flower Arranger magazine. Profits are transferred to the Charity through Gift Aid. The Board of Directors comprises the National Chairman and two other Trustees of the Charity.

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES

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TRUSTEES' REPORT

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### Charitable Objectives and Activities

The Charity is established to:

- Advance public education in the art of flower arranging and related subjects
- Further any other charitable purpose or purposes

The Charity's Activities are:

- Administration of NAFAS Courses in Floral Art & Design
- Attending and exhibiting at major shows and floral events
- A National Show where affiliated members may enter competitions and where both members and the general public may enjoy the floral arrangements exhibited
- Training and assessments of judges, demonstrators and speakers
- Encouragement to affiliated clubs to develop their memberships

### NAFAS Vision, Mission and Values

The new Vision, Mission and Values were adopted in 2021 by the Board.

#### NAFAS Vision Statement

To improve the lives of everyone through flowers.

#### NAFAS Mission Statement

Sharing the creative use of flowers through education, to bring joy and inspiration to all.

We achieve this through:

- Welcoming everyone to our Association, events and shows by removing barriers to access
- Sharing our artistry, creativity, skills, experience and innovation
- Encouraging creative use of flowers to aid mental health, well-being and social interaction
- Developing imaginative and accessible promotional programmes and publications
- Providing the highest quality educational and training schemes and upholding their quality
- Supporting opportunities to develop skills through competitions and exhibitions at all levels
- Ensuring excellent organisational and commercial support for affiliated clubs and societies
- Establishing a culture where collaboration and sharing best practice is the norm
- Working closely with horticultural, trade and educational bodies with similar goals
- Continuous improvement to everything we do by embracing incremental change
- Regular renewal of our representation and plans to capture new trends and voices
- Minimising our impact on the environment

#### Our Values

- Ensure a friendly welcome for all, that embraces equality and diversity
- Ensure open and positive behaviours at all times in delivering our goals
- Make full use of the knowledge, energy and commitment of all of our Association's members
- Seek positive environmental sustainability in all our activities

#### Public Benefit

In establishing the annual objectives and activities which fulfil NAFAS overall aims, the Trustees always have regard to the principles of public benefit. The Trustees are aware of and have received copies of the Charity Commission's guidance regarding Public Benefit and have taken it into account, where relevant, in their planning and decision making.

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The Objectives set out clearly that the Charity is established to advance public education in the art of flower arranging and to further any other charitable purpose. It operates throughout the whole of the United Kingdom and strives to attract members from all age groups and ethnic backgrounds. The Association's exhibits at major floral and horticultural shows, including its own National Show, are seen and enjoyed by large numbers of the general public.

The Trustees are conscious that many of its affiliated members are elderly with some on low or fixed incomes. Although each club is autonomous with the ability to set its own membership fees, the Affiliation Fee to the Charity was increased in 2023 to £7.50 per member per annum. The Trustees agreed not to increase the Fee in 2024.

The Association also provides direct membership at a cost of £45 per annum which includes a subscription to its quarterly magazine, The Flower Arranger. The cost of direct membership remains the same until such time as it is deemed appropriate to increase. The Trustees take its commitment to public benefit extremely seriously, exemplified by the fact that the Affiliation Fee remains very low not wishing to exclude any member on economic grounds.

The Trustees believe that entry fees to shows and events and Affiliation Fees to members are set at such a low level as to ensure that all members of the public can afford them and therefore benefit from full enjoyment of the Charity's services. The affiliated flower clubs play an important role in raising money for other charities.

The Charity's members and the Area Associations, provide services to the general public too numerous to mention fully but include workshops where the public are invited to try their own skills at flower arranging, similar workshops for school parties and children with special needs, assistance to local churches to hold flower festivals to encourage the public to support their local communities and floral demonstrations at flower shows and events throughout the year.

### Risk Management

The Trustees acknowledge their responsibility to consider the risks faced by the Charity and to ensure that adequate controls are in place to identify, assess and mitigate such risks. Through the risk management processes established by the Charity, the Trustees are satisfied that the major risks have been identified and mitigated where necessary, and that systems and procedures have been put in place to provide reasonable assurance that major risks have been adequately managed.

The Trustees have identified the following key areas of risk:

1. Changes in external environment which result in there being an increase in costs of:
  - a. Transport costs
  - b. Flowers
  - c. Hall Hire, which directly affects clubs
  - d. Postage and Printing
2. Club closures affected by some of the issues listed above, and also:
  - a. Difficulty attracting members to sit on the club committee
  - b. Ageing membership
  - c. Difficulty in attracting new younger members

These risks and all other risks identified for the organisation are managed within a comprehensive risk register that identifies the likelihood of a risk and the consequences should that risk come to fruition. This gives both the management and the Trustees the overview of the risk occurring. These mitigating management actions are kept under constant review.

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### Achievements and Performance

The 2023 National Show, held at Gloucester Cathedral recorded a profit of £54K. This is a huge turnaround from the previous 2019 London show that recorded a substantial loss. Nearly 4,000 visitors attended the Gloucester show over two days, and the level of competition was extremely high. We are currently organising the 2025 National Show which will once again be at Gloucester Cathedral. The show team is once again being led by former National Chairman, Katherine Kear and former Trustee, Katharine Lee.

A new database has been implemented at head office. Salesforce went live in July 2024 and full training has been provided by support company Hyphen8.

NAFAS had a trade stand at the Interflora World Cup in Manchester in September 2023. This was to promote The Flower Arranger magazine and the Association. Following on from this successful event, we repeated the exercise by attending the Harrogate Spring Show, Southport Flower Show and Malvern Autumn Show in 2024.

To increase the retention levels of subscribers to The Flower Arranger magazine, we have moved to paperless direct debits.

The Board agreed to increase affiliation fees, due in December 2025 from £7.50 to £7.75. This represents a 3% increase. The same increase has been applied to The Flower Arranger magazine, starting from the Spring 2025 edition.

The inaugural NAFAS Webinar was held in May 2024, over 100 members were able to ask questions directly to the Trustees and the CEO. This will become an annual event, with an additional webinar to be held after the October AGM.

### Reports from the NAFAS Standing Committees'

#### National Judges Committee

Alan Beatty, Chairman

The many hours of work by the committee culminated in the launch of the Competitions Manual 4<sup>th</sup> Edition at the National Show in May 2023. It has been very well received.

Having prepared the schedule, dealt with entries etc. the National Judges Committee were fully 'hands-on' during the week of the National Show in Gloucester - from setting up and marking out staging, to overseeing the judging, to break down. A busy but successful week.

The Judges Conference in Northern Ireland in August was very well supported. The sessions were relevant, engaging and informative, with lots of lively discussion.

Training and planning for a National Judges Test is now well underway. There has been a high level of interest, generated in part from the interactive activities on the Judges stand at the National Show and from encouragement given to Area Judges at the Conference. A two-day test is planned for June 2025. Training, both in-person and via Zoom has taken place and is continuing.

In January 2024 the National Judges Committee were invited to contribute to the upcoming National Show in September 2025. Work on titles commenced almost immediately. Obviously much of our focus will continue to be on this event over the next year.

#### National Demonstrators Committee

Beryl Cotton, Chairman

The National Demonstrators Committee, Beryl Cotton Chairman, Margaret Rumens Vice Chairman, Lucy Ellis, Vanessa Wellock, Delyth Price and Cherie Nummy, meet regularly via Zoom, and I thank all of them for their hard work and dedication.



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At the National Show in 2023, held at Gloucester Cathedral, the National Demonstrators Committee members manned a stand outside the Chapter House in the Cloisters, while 8 National Demonstrators undertook mini demonstrations in the Chapter House and all their designs were sold to visitors at the show. National Demonstrators Alison Penno and Delyth Price demonstrated at the Gloucester Guildhall to a sold out audience of over 200 people. An Adjudicator and Instructor meeting was held in Spring 2023 and a Christmas bulletin was issued to all demonstrators providing important updates on the committees plans for the coming year. A meeting to provide guidance for pre-national candidates was undertaken taken by the committee members and Chairman of the National Judges Committee, Alan Beatty. Alan and National President Elect, James Burnside, both Demonstrator Adjudicators, qualified as Demonstrator Instructors.

At Area level, I am delighted to say that several Areas are holding Area Tests with Instruction Days and Demonstrator Refresher Days. In 2024, we will be holding a face-to-face day of advice and guidance for Pre-National Assessment candidates and National Demonstrator Test candidates and plans are in place for Pre-National Assessments and National Tests to be held at Frodsham, Cheshire on 30<sup>th</sup> and 31st October 2024. A Zoom meeting will be held for Area Demonstrator Reps in September 2024. Planning is taking place for the Demonstrators Symposium to be held at the Telford Gold & Spa Hotel, Telford in Spring 2025.

### National Speakers Committee

Brenda Eyers, Chairman

During the past year, the National Speakers Committee have reviewed and updated a large portion of their guidelines. We have also concentrated on increasing the following on our Facebook page and this has proved to be very worthwhile particularly when it comes to promoting events and training opportunities.

A three-year plan has been submitted for the Business Plan, outlining our aims and objectives for improving and developing our particular discipline.

We continue to promote the use of qualified NAFAS Speakers as well as Adjudicators and Instructors at events and the training opportunities and CPD which are available to all our members. We are delighted that two Areas are now launching speaker training with tests scheduled for 2025.

### National Education Committee.

Jane Rickard, Chairman

The Education Committee have now changed the regularity of the committee meetings to bi-monthly. Committee job descriptions have all been updated and circulated to the committee, this will help with recruitment. The Area and National Quality Assurers have also now got new job descriptions.

All the documents related to the NAFAS individual short courses have been finalised after some amendments were made. The NAFAS Quality Assurance and Guideline policy has been brought in line with other relevant documents and replaced on the website. The "Leisure Classes For All" document will be revised and updated in 2024.

The Teachers Conference in July 2024 was successful and attracted over 50 attendees. The Standing Committee Chairmen met with the National Chairman in March 2024. This is a good way to keep each other up to date with what each committee is doing and sharing of future plans.

The Copyright Agreement for the short courses has been split into three documents – Tutor, Area Quality Assurer and National Quality Assurer. Tutors are asked to sign the agreement before they can have sight of course contents. This protects the property of NAFAS.

Qualifications to become a National Tutor have been revised as there was not much difference previously between an Area and a National Tutor. A Tutors and Assurers meeting was held in March 2024. The Committee acted on queries and organized an extra training date.

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES

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### NAFAS SHORT COURSES UPDATE

October 2023 – 1 online course and 1 face to face course were started. As a result, 22 students received certificates and 1 received a certificate of attendance.

January 2024 – 1 online course. 8 learners received certificates and one received a certificate of attendance.

February 2024 – 1 face to face course. 7 learners. NQA still to take place.

March 2024 – 1 online course and one face to face. 23 students.

### FUTURE PLANS

Encourage Areas to run leisure classes and hold workshops taught by qualified tutors.

Encourage unqualified members who teach leisure classes to download the Basic Teaching Manual. This might encourage them to take a teachers qualification.

Encourage Area to run two day courses using the Basic Teaching Manual.

Encourage Tutors to use the Tutors Forum online.

### AGM

We will continue to present our AGM virtually as this attracts a larger audience compared to a physical meeting and allows access to the proceedings to all our, membership. The 2023 AGM attracted 1,139 views. To ensure that all members have the opportunity to ask questions to the Board, the 2024 AGM will be followed by an online webinar where questions can be submitted to the Board through the chat facility.

### Volunteer Involvement

The Charity relies on the support of its members who give many thousands of hours voluntarily to assist in the provision of services and activities. It is impossible to put a value on this support for which the Charity is very grateful and without which much of the work undertaken could not be achieved. The Trustees appoint functional and advisory committees, composed of experienced volunteers to assist in carrying out the work of the Charity.

### Fundraising

The Charity does not actively undertake any fundraising directly from the general public.

### Membership

Affiliation Fees and the annual returns forms, which are completed by the 21 Area Executives, recorded the following details in December 2023:

- Individual Members: 30,358 (32,179 in 2022)
- Number of flower clubs: 799 (845 in 2022)

### Future Planning

We have restructured our financial activities and put in place a rolling 3-year Business Plan. The plan will enable the Charity to build on its current position and budget more accurately.

### Powers of Investments

The Articles of Association authorise the investment of the Company's funds or any part thereof in the purchase of such stocks, shares, securities or other investment or property of whatsoever nature as the Trustees, may in their absolute discretion decide. All investments are held in accordance with these powers. The Trustees do not have specific target returns on investment income although generally they expect investment performance to reflect movement in the London Stock Exchange indices.

### Financial Review

£3.5M (proceeds from the sale of the London office) was invested in July 2022.

The Association has strict internal financial controls, which are overseen by the CEO, Finance Team, Investment Team and the Board of Trustees. All events are budgeted and closely monitored, and for this financial period have included:

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### Educational Events

- National Show (Education)
- National Judges Conference (Education)
- National Speakers Tests (Education)
- RHS Hampton Court (Marketing & Promotion)
- Interflora World Cup (Marketing & Promotion)
- Harrogate Spring Flower Show (Marketing & Promotion)

The Charity provides funding for its Standing Committees, Judges, Demonstrators, Speakers, and Education. It also commits funding to educational events as charitable activities. The National Show recorded a profit of £53,560 which exceeded the budget target of £21,679.

### Financial Review

At the end of the financial year, the Association recorded a surplus of £68,922 and leaves the Charity with adequate reserves. It is noted that without the net gain on investments, £142,276 the charity would have recorded an operating deficit of £76,392.

#### Group Income

Consolidated income increased by 18% from £517,128 (excluding surplus on sale of property) to £636,935 (largely due to income from the National Show)

#### Group Expenditure

Consolidated expenditure increased by 2% to £710,289.

### Enterprises (Trading Subsidiary)

Turnover increased by 8% from £227,138 to £247,812

Cost of sales and administrative expenses increased by 47.5% to £20,535

Loss for the year was £7,329 versus £17,233 loss in 2022.

The results for the year ended 31 March 2024 are shown in this summary of income and expenditure:

	2024	2023
	£	£
Net movement in funds		
Unrestricted funds	65,884	2,449,077
Designated funds	3,038	3,218
Restricted funds	-	-
	-----	-----
	68,922	2,452,295
	=====	=====

### Reserves

An analysis of funds is given under note 20. The maintenance of adequate reserves underpins the Trustees' Risk Management Policy as a counter against risks identified in the regular Risk Review. In view of the general historical reliability of the Charity's income streams, the Trustees consider that the Charity's general reserve, excluding fixed assets but including the value of marketable investments, should be maintained at a level sufficient to cover six months charitable operations expenditure and governance costs. At 31<sup>st</sup> March 2024 the level of free reserves stands at £3,855,828 (2023: £3,787,564).

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 (LIMITED BY GUARANTEE) TRUSTEES' REPORT

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## Subsidiary Undertaking

NAFAS Enterprises Limited is a wholly owned subsidiary. It undertakes all trading activities and transfers the whole of its profit to the Charity by gift aid. Due to a change in accounting rules, the gift aid payable is not recorded as a liability in these accounts.

## Accounting Policies

Accounting policies are disclosed on pages 19 to 21 of the financial statements.

## Auditors

A resolution proposing the appointment of Auditors to the Charity will be put to the Annual General Meeting.

The Trustees' Report was approved by the Trustees on 11<sup>th</sup> October 2024

BY ORDER OF THE BOARD



Nicky Wylie  
National Chairman

# **NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 (LIMITED BY GUARANTEE) STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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The Trustees, who are also the directors of National Association of Flower Arrangement Societies 2003 for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the group and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

# **NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 (LIMITED BY GUARANTEE) INDEPENDENT AUDITORS' REPORT**

## **TO THE TRUSTEES OF NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**

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### **Opinion**

We have audited the financial statements of National Association of Flower Arrangement Societies 2003 (the parent 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2024 on pages 16 to 31. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

# **NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 (LIMITED BY GUARANTEE) INDEPENDENT AUDITORS' REPORT**

## **TO THE TRUSTEES OF NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the directors' report) has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the group and charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of Trustees**

As explained more fully in the Trustees' responsibilities statement set out on page 4, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

# **NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 (LIMITED BY GUARANTEE) INDEPENDENT AUDITORS' REPORT**

## **TO THE TRUSTEES OF NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience, and through discussion with the Trustees, directors and other management (as required by auditing standards), and discussed with the Trustees, directors and other management the policies and procedures regarding compliance with laws and regulations (see below);
- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption; and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees, directors and other management and inspection of regulatory and legal correspondence, if any. The identified actual or suspected non-compliance was not sufficiently significant to our audit to result in our response being identified as a key audit matter.
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102, the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the charity and group's operations, the control environment and financial performance.
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;



# **NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**

**(LIMITED BY GUARANTEE)  
INDEPENDENT AUDITORS' REPORT**

## **TO THE TRUSTEES OF NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**

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- We considered the procedures and controls that the charity and group has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Mark Cummins FCCA (Senior Statutory Auditor)**  
**for and on behalf of TC Group**  
**Statutory Auditor**  
Office: Steyning, West Sussex

Date:

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003  
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	General funds £	Designated funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Income from:</b>						
Donations and legacies	3	6,049	-	-	6,049	2,401
Charitable activities:						
Affiliation & direct membership fees	4	174,390	-	-	174,390	152,285
Shows and assemblies	4	118,280	-	-	118,280	75,170
Other trading activities:						
Trading income	10	247,812	-	-	247,812	227,138
Investment income						
Investment income		71,496	-	-	71,496	41,886
Interest income		3,955	-	-	3,955	1,861
Other		11,915	3,038	-	14,953	16,387
Profit/(loss) on sale of tangible fixed assets		-	-	-	-	2,669,397
<b>Total income</b>		<b>633,897</b>	<b>3,038</b>	<b>-</b>	<b>636,935</b>	<b>3,186,525</b>
<b>Expenditure on:</b>						
Raising funds:						
Costs of trading subsidiary	10	255,141	-	-	255,141	244,371
Charitable activities:						
Operations	5	455,148	-	-	455,148	453,271
<b>Total expenditure</b>		<b>710,289</b>	<b>-</b>	<b>-</b>	<b>710,289</b>	<b>697,642</b>
Net gains / (losses) on investments	13	142,276	-	-	142,276	(36,588)
<b>Net income/(expenditure)</b>		<b>65,884</b>	<b>3,038</b>	<b>-</b>	<b>68,922</b>	<b>2,452,295</b>
<b>Net movement in funds</b>		<b>65,884</b>	<b>3,038</b>	<b>-</b>	<b>68,922</b>	<b>2,452,295</b>
Fund balances at 1 April 2023		3,798,153	34,428	6,100	3,838,681	1,386,386
<b>Fund balances at 31 March 2024</b>		<b>3,864,037</b>	<b>37,466</b>	<b>6,100</b>	<b>3,907,603</b>	<b>3,838,681</b>

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003  
CONSOLIDATED BALANCE SHEET**

**AS AT 31 MARCH 2024**

	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	12		8,209		10,589
Investments	13		<u>3,435,919</u>		<u>3,231,516</u>
			<b>3,444,128</b>		<b>3,242,105</b>
<b>Current assets</b>					
Stocks	14	19,679		20,258	
Debtors	15	116,228		54,103	
Cash at bank and in hand		<u>568,953</u>		<u>700,918</u>	
		<b>704,860</b>		<b>775,279</b>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(241,385)</u>		<u>(178,703)</u>	
<b>Net current assets</b>			<b>463,475</b>		<b>596,576</b>
<b>Total assets less current liabilities</b>			<u><b>3,907,603</b></u>		<u><b>3,838,681</b></u>
<b>Income funds</b>					
Unrestricted funds:					
General funds	19		<b>3,864,037</b>		3,798,153
Designated funds	19		<b>37,466</b>		34,428
Restricted funds	19		<u><b>6,100</b></u>		<u>6,100</u>
			<u><b>3,907,603</b></u>		<u><b>3,838,681</b></u>

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 11<sup>th</sup> October 2024



.....  
**Mrs Nicky Wylie (Chairman)**

**Company Registration No. 4934904**

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 CHARITY BALANCE SHEET

**AS AT 31 MARCH 2024**

	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	12		8,209		10,586
Investments	13		<u>3,435,919</u>		<u>3,231,520</u>
			<b>3,444,128</b>		<b>3,242,106</b>
<b>Current assets</b>					
Debtors	15	148,918		58,091	
Cash at bank and in hand		<u>525,264</u>		<u>680,066</u>	
			<b>674,182</b>		<b>738,157</b>
<b>Creditors: amounts falling due within one year</b>	16	<u>(234,397)</u>		<u>(172,596)</u>	
<b>Net current assets</b>			<b>439,785</b>		<b>565,561</b>
<b>Total assets less current liabilities</b>			<u><b>3,883,913</b></u>		<u><b>3,807,667</b></u>
<b>Income funds</b>					
Unrestricted funds:					
General funds	19		3,840,347		3,767,139
Designated funds	19		37,466		34,428
Restricted funds	19		<u>6,100</u>		<u>6,100</u>
			<b>3,883,913</b>		<b>3,807,667</b>

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 11<sup>th</sup> October 2024



.....  
**Mrs Nicky Wylie (Chairman)**

**Company Registration No. 4934904**

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003

## CASH FLOW STATEMENT

**FOR THE YEAR ENDED 31 MARCH 2024**

		2024		2023	
	Notes	£	£	£	£
<b>Cash flows from operating activities:</b>					
Net income/expenditure for the year		68,922		2,452,295	
(Gain) / loss on investments	13	(142,276)		36,588	
Profit on disposal of tangible fixed assets		-		(2,669,397)	
Depreciation of tangible fixed assets	12	3,574		1,871	
Interest from investments		(71,496)		(43,747)	
(Increase)/decrease in stock	14	580		(7,424)	
Increase/(decrease) in creditors	16	62,682		(119,564)	
(Increase)/decrease in debtors	15	(62,125)		10,814	
<b>Net cash provided by/(used in) operating activities</b>			<b>(140,139)</b>		<b>(338,564)</b>
<b>Cash flows from investing activities:</b>					
Interest from investments		71,496		43,747	
Proceeds from sale of tangible fixed assets		-		2,669,397	
Proceeds on sale of investments		506,732		242,700	
Purchase of investments		(568,761)		(2,105,083)	
Purchase of tangible fixed assets	12	(1,193)		(9,448)	
<b>Net cash provided by/(used in) investing activities</b>			<b>8,274</b>		<b>841,313</b>
<b>Increase/(decrease) in cash</b>			<b>(131,865)</b>		<b>502,749</b>
<b>Cash and cash equivalents at the beginning of the year</b>			<b>700,818</b>		<b>198,169</b>
<b>Cash and cash equivalents at the end of the year</b>			<b>568,953</b>		<b>700,818</b>

	1 April 2023 £	Cashflow £	31 March 2024 £
<b>Cash at bank and in hand</b>	<b>700,818</b>	<b>(131,865)</b>	<b>568,953</b>

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003

## NOTES TO THE ACCOUNTS

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **1 Statutory information**

National Association of Flower Arrangement Societies 2003 (NAFAS) is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found on the Legal and Administrative Information page.

### **2 Accounting policies**

#### **2.1 Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – Charities SORP (FRS102) and the Companies Act 2006.

NAFAS meets the definition of a public benefit entity under FRS102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. There are no material uncertainties about the group's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

#### **2.2 Group financial statements**

The financial statements consolidate the results of the charity, its wholly owned subsidiary, NAFAS Enterprises Limited on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented as the group has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

#### **2.3 Income**

All income is recognised in the Statement of Financial Activities once the group has gained entitlement to them and the amounts can be quantified with sufficient reliability.

Donations and gifts are included in full in the Statement of Financial Activities when there is entitlement, probability of receipt and the amount of income receivable can be measured reliably.

Gifts in kind represent assets donated for distribution or use by the charity. Assets given for distribution are recognised as income only when distributed. Assets given for use by the charity are recognised when receivable. Gifts in kind are valued at the amount actually realised from the disposal of the assets or at the price the charity would otherwise have paid for the assets.

Income from charitable activities is recognised as earned as the related services are provided. Income from other trading activities is recognised as earned as the related goods are provided.

Investment income is recognised in the financial statements when receivable.

#### **2.4 Expenditure**

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is included within the item of expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in pursuit of its charitable objectives. It includes both direct costs and support costs relating to such activities. Support costs, including salaries, are apportioned on the basis of the time involved on the activity.

Governance costs include those costs associated with meeting the statutory requirements of the group and include the audit fees and costs linked to strategic management of the group.

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 NOTES TO THE ACCOUNTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

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## **2 Accounting policies (continued)**

### **2.5 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment                      Straight line – over four years

Furniture and fittings                      Straight line – over four years

Freehold land is not depreciated. The freehold building is depreciated over 100 years from the year after purchase and is subject to an annual impairment review. The building carries a Grade 2 listing and its useful life is expected to exceed 100 years.

### **2.6 Investments**

Investments are a form of basic financial instruments and are initially shown in the financial statements at market value. Movements in the market values of investments are shown as unrealised gains and losses in the Statement of Financial Activities.

Gains and losses on the realisation of investments are shown as realised gains and losses in the Statement of Financial Activities. Realised gains and losses on investments are calculated between sales proceeds and their opening carrying values or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

### **2.7 Stock**

Stocks are valued at the lower of cost and net realisable value.

### **2.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount.

### **2.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

### **2.10 Creditors and provisions**

Creditors and provisions are recognised where the group has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

### **2.11 Leasing and hire purchase commitments**

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

### **2.12 Employee benefits**

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

Termination benefits are accounted for on an accrual basis and in line with FRS 102.

The charity contributes to employees' personal pension schemes. The pension costs charged in the financial statements represent the contributions payable during the year.

# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 2 Accounting policies (continued)

#### 2.13 Funds

Unrestricted funds are donations and other income receivable or generated for the objects of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are funds provided for a specific purpose that must be spent in line with funder's requirements.

#### 2.14 Critical accounting estimates and judgements

In the application of the group's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The Trustees do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

### 3 Donations and Legacies

	General funds £	Designated funds £	Restricted funds £	Total 2024 £	Total 2023 £
Other	6,049	-	-	6,049	2,401
	<u>6,049</u>	<u>-</u>	<u>-</u>	<u>6,049</u>	<u>2,401</u>

### 4 Income from charitable activities

	General funds £	Designated funds £	Restricted funds £	Total 2024 £	Total 2023 £
Affiliation and direct membership	174,390	-	-	174,390	152,285
Shows and Assemblies	118,280	-	-	118,280	75,170
	<u>292,670</u>	<u>-</u>	<u>-</u>	<u>292,670</u>	<u>227,455</u>



**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003  
NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**5 Analysis of group charitable activities**

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Staff costs	<b>110,388</b>	98,214
WAFAs	<b>84</b>	999
Westminster Abbey Flowers	<b>6,132</b>	9,296
National Show	<b>41,901</b>	-
National Flower Arranging Day	<b>303</b>	-
Interflora World Cup	<b>10,800</b>	-
Committees:-		
Judges Committee	<b>3,165</b>	-
Demonstrators Committee	<b>2,141</b>	25,685
Education Committee	<b>6,191</b>	4,050
Speakers Committee	<b>734</b>	-
Support and governance costs	<b>262,805</b>	254,306
Other activities	<b>10,504</b>	60,721
	<b><u>455,148</u></b>	<b><u>453,271</u></b>

Total staff costs of £193,911 as per note 11 are split as £110,388 charitable activities (2023: £98,214) and £83,523 support and governance (2023: £70,106).

**6 Analysis of costs - 2024**

	<b>Direct costs £</b>	<b>Support costs £</b>	<b>Governance costs £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>Charitable activities:-</b>					
Operations	<b>152,893</b>	<b>284,550</b>	<b>17,705</b>	<b>455,148</b>	453,271
	<b><u>152,893</u></b>	<b><u>284,550</u></b>	<b><u>17,705</u></b>	<b><u>455,148</u></b>	<u>453,271</u>
<b>Raising funds:-</b>					
Costs of trading subsidiary	<b>253,788</b>	-	<b>1,353</b>	<b>255,141</b>	244,371
	<b><u>406,681</u></b>	<b><u>284,550</u></b>	<b><u>19,058</u></b>	<b><u>710,289</u></b>	<u>697,642</u>

**Analysis of costs - 2023**

	<b>Direct costs £</b>	<b>Support costs £</b>	<b>Governance costs £</b>	<b>Total 2023 £</b>
<b>Charitable activities:-</b>				
Operations	198,965	239,625	14,681	453,271
	<u>198,965</u>	<u>239,625</u>	<u>14,681</u>	<u>453,271</u>
<b>Raising funds:-</b>				
Costs of trading subsidiary	240,121	-	4,250	244,371
Total	<u>439,086</u>	<u>239,625</u>	<u>18,931</u>	<u>697,642</u>

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003  
NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

<b>7</b>	<b>Governance costs</b>	<b>Total</b>	<b>Total</b>
		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	Auditors' remuneration		
	Audit	<b>8,600</b>	8,426
	Other services	<b>7,802</b>	4,250
	Legal and professional fees	<b>2,656</b>	6,255
	Total	<b>19,058</b>	18,931
<b>8</b>	<b>Net income for the year</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	This is stated after charging:		
	Auditors remuneration:		
	Audit	<b>10,500</b>	10,000
	Other services	<b>5,902</b>	4,266
	Expenses reimbursed to Trustees	<b>896</b>	1,152
	Depreciation	<b>3,574</b>	7,465

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**9 Comparative Statement of Financial Activities – Year ended 31 March 2023**

		General funds £	Designated funds £	Restricted funds £	Total 2023 £
<b>Income from:</b>	<b>Notes</b>				
Donations and legacies	3	2,401	-	-	2,401
Charitable activities:					
Affiliation & direct membership fees	4	152,285	-	-	152,285
Shows and assemblies	4	75,170	-	-	75,170
Other trading activities:					
Trading income	10	227,138	-	-	227,138
Investment income		41,886	-	-	41,886
Interest income		1,861	-	-	1,861
Other		13,169	3,218	-	16,387
Profit/(loss) on sale of tangible fixed assets					
		<u>2,669,397</u>	-	-	<u>2,669,397</u>
<b>Total income</b>		<u>3,183,307</u>	<u>3,218</u>	-	<u>3,186,525</u>
<b>Expenditure on:</b>					
Raising funds:					
Costs of trading subsidiary		244,371	-	-	244,371
Charitable activities:					
Operations	5	453,271	-	-	453,271
<b>Total expenditure</b>		<u>697,642</u>	-	-	<u>697,642</u>
Net losses on investments		(36,588)	-	-	(36,588)
<b>Net Income / (expenditure)</b>		<u>2,449,077</u>	<u>3,218</u>	-	<u>2,452,295</u>
<b>Net movement in funds</b>		<u>2,449,077</u>	<u>3,218</u>	-	<u>2,452,295</u>
Fund balances at 1 April 2022		1,349,076	31,210	6,100	1,386,386
<b>Fund balances at 31 March 2023</b>		<u>3,798,153</u>	<u>34,428</u>	<u>6,100</u>	<u>3,838,681</u>

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**10 Subsidiaries**

The wholly owned subsidiary NAFAS Enterprises Limited is incorporated in England and Wales (company number: 1829011). The subsidiary donates all of its profits to NAFAS.

The summary financial performance of the subsidiary is as follows:

	<b>2024</b>	2023
	£	£
Turnover	<b>247,365</b>	226,930
Cost of sales and administration costs	<b>(255,141)</b>	(244,371)
Interest receivable	<b>390</b>	86
Other operating income	<b>57</b>	122
Net profit/(Loss)	<b>(7,329)</b>	(17,233)
Amount donated to the charity	-	-
Retained in subsidiary	<b>(7,329)</b>	(17,233)

The current assets and liabilities of the subsidiary were:

Current assets	<b>78,814</b>	49,834
Current liabilities	<b>(55,124)</b>	(18,815)
Total net assets	<b>23,690</b>	31,019
Aggregate share capital and reserves	<b>23,690</b>	31,019

**11 Staff costs**

**Number of employees**

The average monthly number of employees during the year was:

	<b>2024</b>	2023
	Number	Number
Charitable activities	<b>5</b>	5

**Employment costs**

	<b>2024</b>	2023
	£	£
Wages and salaries	<b>168,026</b>	147,009
Social security costs	<b>16,807</b>	14,871
Other pension costs	<b>9,078</b>	6,440
	<b>193,911</b>	168,320

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**11 Staff costs (continued)**

One employee received total employee benefits of £60,000 or more in 2024 (2023: One).

	<b>2024</b>	2023
	<b>No.</b>	No.
£60,000 - £69,999	<b>1</b>	1

The key management personnel of the charity comprise the Chief Executive Officer and the Administrative Secretary. The total employee benefits of key management personnel of the charity were £116,108 (2023: £127,816). This includes Employer's National Insurance and pension contributions.

None of the Trustees received any remuneration during the year.

There are no employees in the subsidiary company.

**12 Tangible fixed assets**

	<b>Website design £</b>	<b>Furniture and equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2023	12,977	10,555	23,532
Additions	-	1,193	1,193
<b>At 31 March 2024</b>	<b>12,977</b>	<b>11,748</b>	<b>24,725</b>
<b>Depreciation</b>			
At 1 April 2023	11,472	1,470	12,942
Charge for the year	976	2,598	3,574
<b>At 31 March 2024</b>	<b>12,448</b>	<b>4,068</b>	<b>16,516</b>
<b>Net book value</b>			
<b>At 31 March 2024</b>	<b>529</b>	<b>7,680</b>	<b>8,209</b>
At 31 March 2023	1,504	9,085	10,589

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**13 Investments**

	Group		Charity	
	£ 2024	£ 2023	£ 2024	£ 2023
At beginning of the year	3,231,516	-	3,231,516	-
Additions	568,761	3,513,774	568,761	3,513,774
Disposals at opening fair value	(512,925)	(256,276)	(512,925)	(256,276)
Unrealised investment gains/(losses)	148,567	(25,982)	148,567	(25,982)
<b>At 31 March 2024</b>	<b>3,435,919</b>	<b>3,231,516</b>	<b>3,435,919</b>	<b>3,231,516</b>
<b>Quoted investments</b>				
Fixed interest	978,846	846,092	978,846	846,092
UK equities	686,036	808,725	686,036	808,725
Overseas equities	1,207,003	974,320	1,207,003	974,320
Alternatives	564,034	602,379	564,034	602,379
<b>At 31 March 2024</b>	<b>3,435,919</b>	<b>3,231,516</b>	<b>3,435,919</b>	<b>3,231,516</b>
<b>Investment in subsidiary undertaking</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>4</b>
<b>At 31 March 2024</b>	<b>3,435,919</b>	<b>3,231,516</b>	<b>3,435,923</b>	<b>3,231,520</b>

Note 10 provides further information regarding the investment in NAFAS Enterprises Limited.

Investment losses shown on the Statement of Financial Activities of £142,276 (2023: losses of £36,588) include unrealised gains on investments of £148,567 (2023: losses of £25,982) and realised losses of £6,291 (2023: £10,606).

**14 Stock**

	2024		2023	
	Group £	Charity £	Group £	Charity £
Goods for resale	19,679	-	20,258	-

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

15 Debtors	2024		2023	
	Group £	Charity £	Group £	Charity £
Trade debtors	23,818	17,486	10,281	9,260
Prepayments	42,888	39,771	15,790	15,790
Amounts owed from subsidiary company	-	48,136	-	12,714
Other debtors	49,522	43,525	28,032	20,327
	<u>116,228</u>	<u>148,918</u>	<u>54,103</u>	<u>58,091</u>

16 Creditors: amounts falling due within one year	2024		2023	
	Group £	Charity £	Group £	Charity £
Trade creditors	60,670	58,732	8,837	7,333
Taxes and social security costs	4,541	4,541	4,064	4,064
Accruals and deferred income	175,823	170,773	139,728	135,103
Other creditors	351	351	26,074	26,096
	<u>241,385</u>	<u>234,397</u>	<u>178,703</u>	<u>172,596</u>

Deferred income analysis:	2024		2023	
	Group £	Charity £	Group £	Charity £
Deferred income at 1 April 2023	124,605	124,605	109,763	109,763
Released during year	(124,605)	(124,605)	(109,763)	(109,763)
Deferred in year	160,564	160,564	124,605	124,605
Deferred income at 31 March 2024	<u>160,564</u>	<u>160,564</u>	<u>124,605</u>	<u>124,605</u>

Deferred income is in relation to affiliation fees received in advance.

**17 Operating lease commitments**

At the year end, the following commitments were in place in respect of operating leases:

	2024		2023	
	Group £	Charity £	Group £	Charity £
Within one year	48,021	48,021	51,175	51,942
Within two to five years	<u>96,960</u>	<u>96,960</u>	<u>145,729</u>	<u>146,687</u>
	<u>144,981</u>	<u>144,981</u>	<u>196,904</u>	<u>198,629</u>

Lease payments recognised as an expense in the year totalled £51,923 (2023: £29,381).

**NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**18 Analysis of net assets – 2024**  
**(consolidated)**

	General funds £	Designated funds £	Restricted funds £	Total Funds £
Fixed assets	3,444,128	-	-	3,444,128
Current assets	661,294	37,466	6,100	704,860
Current liabilities	(241,385)	-	-	(241,385)
	<u>3,864,037</u>	<u>37,466</u>	<u>6,100</u>	<u>3,907,603</u>

**Analysis of net assets – 2023**  
**(consolidated)**

	General funds £	Designated funds £	Restricted funds £	Total Funds £
Fixed assets	3,242,105	-	-	3,242,105
Current assets	734,751	34,428	6,100	775,279
Current liabilities	(178,703)	-	-	(178,703)
	<u>3,798,153</u>	<u>34,428</u>	<u>6,100</u>	<u>3,838,681</u>

**19 Analysis of funds - 2024**

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Net gains on investments £	Balance at 31 March 2024 £
<b>Unrestricted funds:</b>					
General funds	3,798,153	633,897	(710,289)	142,276	3,864,037
<b>Designated funds:</b>					
WAFSA Special Fund	16,785	-	-	-	16,785
Overseas Travel Reserve	17,594	3,038	-	-	20,632
Remembrance Fund	49	-	-	-	49
<b>Restricted funds:</b>					
Workshop	5,000	-	-	-	5,000
Calligraphy & Engraving	1,100	-	-	-	1,100
	<u>3,838,681</u>	<u>636,935</u>	<u>(710,289)</u>	<u>142,276</u>	<u>3,907,603</u>



# NATIONAL ASSOCIATION OF FLOWER ARRANGEMENT SOCIETIES 2003 NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

## 19 Analysis of funds – 2023

	Balance at 1 April 2022	Incoming resources	Resources expended	Net losses on investments	Balance at 31 March 2023
	£	£	£	£	£
<b>Unrestricted funds:</b>					
General funds	1,349,076	3,183,307	(697,642)	(36,588)	3,798,153
<b>Designated funds:</b>					
WAFAs Special Fund	16,785	-	-	-	16,785
Overseas Travel Reserve	14,376	3,218	-	-	17,594
Remembrance fund	49	-	-	-	49
<b>Restricted funds:</b>					
Workshop	5,000	-	-	-	5,000
Calligraphy & Engraving	1,100	-	-	-	1,100
	<u>1,386,386</u>	<u>3,186,525</u>	<u>(697,642)</u>	<u>(36,588)</u>	<u>3,838,681</u>

### Designated funds

**The WAFAs Special Fund** was opened to enable “Best in Show” prize winners at future NAFAS National Shows to represent the charity at forthcoming WAFAs World Shows.

**The Overseas Travel Reserve** provides for officials’ travel costs to the World Association of Flower Arrangers (WAFAs) World Show, held every three years and for the charity’s annual subscription to WAFAs. It is funded by an annual transfer from the General Reserve at the rate of 10p for each affiliated member.

**The Remembrance Fund** consists of donations received in memory of members to be recorded in the book of remembrance.

### Restricted funds

**The Workshop Fund** consists of a donation received for the refurbishment of a room at Head Office for floral workshops to members and the general public.

**The Calligraphy & Engraving Fund** has arisen as a result of donations received toward the engraving of the Associations trophies, showing winners of various competitions, and the calligraphy of framed pictures listing the Associations National Officers and Presidents.

## 20 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 1 of the Corporation Tax Act 2010.

## 21 Related party transactions

The charity has taken advantage of Paragraph 33.1A of FRS 102 not to disclose transactions with wholly owned subsidiaries.

During the year the charity paid expenses of £896 to six Trustees (2023: £2,751 to seven Trustees).